

ADMINISTRATIVE COMPLIANCE GRID

Reference:	
Contract title:	
Date of assessment:	

Tender No.	Name of tenderer	Tender is submitted within deadline? Y/N	Is nationality as requited? Y/N/NA	Is language as required? Y/N/NA	is tender submission form complete? Y/N	Is tenderer's statement and declaration complete? Y/N	Is documentation complete? Y/N/NA	Other administrative requirements of the tender dossier? Y/N/NA	Overall decision? (Accept / Reject)

Evaluator 1

Evaluator 2

Evaluator 3

Name			
Signature			

EVALUATION GRID

Reference:	
Contract title:	
Date of evaluation:	

Tender No.	Name of tenderer	Rules of origin respected? (Y/N/NA)	Economic, financial, professional, technical capacity? (OK/a/b/...NA)	Compliance with technical specifications? (OK/a/b/...)	Ancillary services as required? (OK/a/b/.../NA)	Subcontracting statement in accordance with the general/specific conditions? (Y/N/NA)	Other technical requirements in tender dossier?? (Y/N/NA)	Technically compliant? (Y/N)	Justification/ notes:

Evaluator 1

Evaluator 2

Evaluator 3

Name			
Signature			